**Lost Certificate Process**

* GLIC will complete a Lost Certificate Notice and will place an advertisement in the Greeley Tribune
* The ad will run for 5 straight weeks
* After the 5th week, there will be a 30-day grace period before a new certificate is reissued
* The certificate will be reissued to the EXACT name it was originally issued as

***\*GLIC will be reimbursed for the advertisement\****